



PROFESSIONAL SERVICES PROCUREMENT BULLETIN 2009-01 STATEWIDE AVIATION

COUNTY	Statewide
PROJECT DESCRIPTION	To provide aviation planning and engineering services for airport related projects throughout the Commonwealth on an "as-needed" basis.
PROJECT MANAGER	Craig Farmer, P.E.
USER DIVISION	Department of Aviation
APPROXIMATE FEE	<ul style="list-style-type: none"> • \$500,000.00 per consultant upset limit. • Projects to be assigned by letters of agreement. • Two consultants to be selected. • 2-year contract term.
PURPOSE AND NEED	To assist the KY Department of Aviation with engineering and planning projects beyond the expertise and time constraints of Cabinet personnel.
METHOD OF DESIGN	The CADD deliverable shall be in Microstation V8, .dgn format for the development of any Plans.
DBE REQUIREMENT	None
PROJECT FUNDING	State Funded

SCOPE OF WORK

Two consultants will be selected to provide airport planning and airport engineering services at any location within the Commonwealth on an as-needed basis in the following areas:

- General airport planning consultation (airport geometry, building configuration, aircraft/ automobile parking layout, etc.)
- Airport Layout Plans
- Airport Master Plans
- All other airport planning documents required by the FAA or KDA.
- General airport surveying/mapping (horizontal and vertical).
- Airport approach analysis/evaluation.
- Airport improvement design projects.
- Airport Construction Administration/Observation services.
- Airport Construction project estimates.

SPECIAL INSTRUCTIONS

Contracts will have an upset limit of \$500,000.00 per consultant. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under the contract. Contracts will not be modified to increase upset limit or extended for time to assign new work. Projects to be assigned on a rotating basis by letters of agreement. No letter of agreement shall exceed \$100,000.

PREQUALIFICATION REQUIREMENTS

AVIATION

- Aviation systems planning
- Airport master planning
- Airport design
- Airport development project construction inspection
- Airport noise analysis

PROJECT SCHEDULE & MILESTONES

RESPONSE DATE	October 8, 2008
SELECTION COMMITTEE MEETING	October 22, 2008
CONTRACT SCOPING CONFERENCE	November 12, 2008
NOTICE TO PROCEED	December 10, 2008
COMPLETION OF SERVICES	June 30, 2010

Individual project schedules will be by letter agreement on a project by project basis. The selected consultant is expected to meet the scheduled milestone dates.

EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with aviation planning projects for KDA and/or for federal, local or other state governmental agencies. (20 points)
2. Relative experience of consultant personnel assigned to project team with aviation engineering projects for KDA and/or for federal, local or other state governmental agencies. (15 points)
3. Knowledge of, and experience with, various FAA planning documents regarding aviation planning (i.e. ALP's, Master Plans, etc). (10 points)
4. Past record of performance on planning/engineering projects of similar type and complexity. (5 points)
5. Consultant's Kentucky office where work is to be performed. (2 points)
 - 75%-100% of work accomplished in Kentucky offices (2 points)
 - 26%-74% of work accomplished in Kentucky offices (1 point)
 - 0%-25% of work accomplished in Kentucky offices (0 points)

SELECTION COMMITTEE MEMBERS

1. Jadie Tomlinson P.E., User Division
2. Wayne Simpson, User Division
3. Vicki Boldrick, Secretary's Pool
4. Robert Hans, Secretary's Pool
5. George Blandford, Governor's Pool